



Town Mountain Maids

RESIDENTIAL CLEANING CHECKLIST

Customer Name: _____

Final Inspection Performed By: _____

Service Date/Time: _____

Customer Inspection Completed: _____

Additional Notes: _____

TEAM LEADER SIGNATURE

CUSTOMER SIGNATURE

COMMON ROOMS

	Family Room	Living Room	Hall & Stairs	Entrance	Laundry Room	Bonus Room	Office		Family Room	Living Room	Hall & Stairs	Entrance	Laundry Room	Bonus Room	Office
REGULAR CLEANING															
Remove cobwebs from lights, baseboards & edges	<input type="checkbox"/>	Dust ceiling fan and fan blades	<input type="checkbox"/>												
Clean and buff mirrors and glass	<input type="checkbox"/>	Clean light switches and door knobs	<input type="checkbox"/>												
Dust furniture and wet clean table tops	<input type="checkbox"/>	Dust knick knacks, pictures, and shelves	<input type="checkbox"/>												
Clean window sills, window frames, and chair rails	<input type="checkbox"/>	Tidy area, fold blankets, arrange pillows, etc.	<input type="checkbox"/>												
Dust lamps, lamp shades, hanging lights, pictures, decor, and shelves	<input type="checkbox"/>	Vacuum, clean, and/or mop floors, getting all the corners & edges	<input type="checkbox"/>												
DEEP CLEANING															
Clean all doors and doorways, including trim	<input type="checkbox"/>	Clean all baseboards, vents & tops of radiators.	<input type="checkbox"/>												

KITCHEN & DINING ROOM

	Kitchen	Dining Room		Kitchen	Dining Room
REGULAR CLEANING					
Gather dishes left and load to dishwasher (if available)	<input type="checkbox"/>	<input type="checkbox"/>	Remove cobwebs from lights, sills, and baseboards	<input type="checkbox"/>	<input type="checkbox"/>
Empty garbage and replace bags	<input type="checkbox"/>	<input type="checkbox"/>	Dust all lights, fixtures, ceiling fans, and fan blades	<input type="checkbox"/>	<input type="checkbox"/>
Clean all light switches and doorknobs	<input type="checkbox"/>	<input type="checkbox"/>	Clean table and chairs	<input type="checkbox"/>	<input type="checkbox"/>
Remove, clean, and replace stove burner rings & grill; lean and polish stove top, front and control panel	<input type="checkbox"/>	<input type="checkbox"/>	Vacuum, clean, and/or mop floors, getting all the corners & edges	<input type="checkbox"/>	<input type="checkbox"/>
Clean window sills, window frames, and chair rails	<input type="checkbox"/>	<input type="checkbox"/>	Clean window sill over sink	<input type="checkbox"/>	<input type="checkbox"/>
Clean inside and outside of microwave	<input type="checkbox"/>	<input type="checkbox"/>	Clean the front of all cabinets and handles and sills	<input type="checkbox"/>	<input type="checkbox"/>
Clean counters and backsplash (move everything)	<input type="checkbox"/>	<input type="checkbox"/>	Scrub sink and polish chrome	<input type="checkbox"/>	<input type="checkbox"/>
Clean and polish stove top, front, control panel and hood vent.	<input type="checkbox"/>	<input type="checkbox"/>	Clean and polish front of refrigerator, dishwasher, and oven, including all handles	<input type="checkbox"/>	<input type="checkbox"/>
DEEP CLEANING					
Clean inside linen closet and closet shelves	<input type="checkbox"/>	<input type="checkbox"/>	Clean all doors and doorways, including trim	<input type="checkbox"/>	<input type="checkbox"/>
Clean all baseboards, vents, and tops of radiators	<input type="checkbox"/>	<input type="checkbox"/>	Clean stove burner pans	<input type="checkbox"/>	<input type="checkbox"/>

ADD ON ITEMS & ADDITIONAL NOTES

Inside Cabinets:	<input type="checkbox"/>	Additional Notes:	_____
Laundry (#)	<input type="checkbox"/>	_____	_____
Interior Windows (#)	<input type="checkbox"/>	_____	_____
Inside Fridge	<input type="checkbox"/>	_____	_____
Inside oven	<input type="checkbox"/>	_____	_____



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BEDROOMS

	Master Bed.	Bedroom 2	Bedroom 3	Bedroom 4	Bedroom 5	Bedroom 6	Bedroom 7		Master Bed.	Bedroom 2	Bedroom 3	Bedroom 4	Bedroom 5	Bedroom 6	Bedroom 7	
REGULAR CLEANING																
Make bed and change linens (if provided)	<input type="checkbox"/>	Remove cobwebs from lights, baseboards & edges	<input type="checkbox"/>													
Dust ceiling fan and fan blades	<input type="checkbox"/>	Clean and buff glass and mirrors	<input type="checkbox"/>													
Clean light switches and door knobs	<input type="checkbox"/>	Dust furniture and wet clean table tops	<input type="checkbox"/>													
Dust lamps, lamp shades, hanging lights, pictures, decor, and shelves	<input type="checkbox"/>	Vacuum, clean, and/or mop floors, getting all the corners & edges	<input type="checkbox"/>													
Clean window sills, window frames & chair rails	<input type="checkbox"/>															

DEEP CLEANING

Clean all doors and doorways, including trim	<input type="checkbox"/>	Clean all baseboards, vents & tops of radiators.	<input type="checkbox"/>													
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BATHROOMS

	Master	Half	Full		Master	Half	Full
REGULAR CLEANING							
Remove cobwebs; dust shelves and pictures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Empty garbage; replace bag	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clean and buff all mirrors and glass	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Clean all light switches and door knobs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clean all light fixtures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Spray tub and tile cleaner; allow to sit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Polish towel racks, toilet paper holder and wipe shelves	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dust and tidy knickknacks and personal items including hanging towels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clean front of all cabinets, handles, and sills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scrub and dry sink, counters, and soap dish	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scrub and dry bathtub, shower floor, walls and grout	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Scrub inside and out of toilet and dry outside; clean the base of toilet and wipe baseboards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vacuum, mop, or hand-clean floor, including corners and edges	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

DEEP CLEANING

Clean inside linen closet and closet shelves	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Clean all doors and doorways, including trim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clean all baseboards, vents, and tops of radiators.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				

NOT INCLUDED

Hauling trash (we can only take the trash to your outside cans)

Moving furniture or heavy objects

Cleaning anything that involves a high ladder, or cleaning chandeliers

Exterior window cleaning

Cleaning pest infested homes (roaches, bed bugs, etc.)

Moving boxes

Anything above 10 ft(or anything that cannot be reached with a 3-4' ladder)

Wiping light bulbs

Cleaning hazardous materials

Putting away dishes

Removing mold or paint